

Services & Packages



Email Management
Calendar Management
Executive Admin
Customer Service
Case Manager/Legal Assistant
Social Media Management
E-Notary
Data Entry
Loan Signing Agent

All packages can be customized!

- Bronze Package 10 hours \$300
- Silver package 20 hours \$600
- Gold package 30 hours \$800
- Platinum package starts at \$1000

Book a discovery call today (205) 470-2093

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